



DE LA SALLE GOVERNORS' EVALUATION COMMITTEE

TERMS OF REFERENCE

Know your students individually and be able to understand them. (Med 33.1)

1 **Members**

The Full Governing Body (GB) will be the Evaluation Committee (EC) until further notice.

2 **Membership**

2.1 The quorum shall be seven Governors.

2.2 The committee shall have such co-opted non-voting members as is thought appropriate.

3 **Election of Chair and Vice Chair**

The Chair and Vice Chair of the committee shall be the Chair and Vice Chair of the GB.

4 **Meetings**

The committee shall meet a minimum of once per term.

5 **Minutes**

The minutes shall be taken by the Clerk to the Governing Body or an appropriate alternative.

6 **Terms of Reference**

6.1 In the light of the Requires Improvement judgement of September 2017, and in respect of the areas for improvement identified in the inspection report, the EC will:

- Test how effectively the senior leadership team has implemented actions in the School Action Plan in terms of the leadership of actions, timescales and milestones relating to those actions as defined in the Action Plan;
- Assess whether or not the impact of those actions have led to measurable and sustainable improvements as set out in the School Action Plan in terms of leadership and management, the quality of teaching, students' achievement and behaviour and safety;
- Make observations and recommendations to the senior leadership team and other parties on any necessary amendments to the above matters, in order to accelerate and/or embed improvements;
- Report to other stakeholders (such as through the parents' meetings) on those Action Plan-related actions, their impact and the role of the EC; and
- Support the Chair of the GB in terms of their role when the Chair and the headteacher attend Local Authority meetings to be held to account on the implementation of the School Action Plan, rates of progress, and the impact of relevant actions.

6.2 Meetings of the Evaluation Committee may comprise presentations by KPI strand leads and other SLT members. Each presentation will be followed by questions, and strand leads will need to be able to provide evidence of the implementation of actions, progress and impact during the presentation or through responding to questions.

6.3 This evaluation will be effected through, but not confined to:

- Consideration of relevant material, such as in-school tracking data, other data and information, monitoring and evaluation of the quality of teaching, the quality of work and marking in students' books, and the reports of external consultants and HMI; and
- Discussions with the senior leadership team, middle leaders, class teachers, parents and students to assess how effective relevant actions and impacts have been in improving outcomes.